

CHARLES RUSSELL GROUP

LIFTING • TRANSPORTING • INSTALLING • THE WORLD OVER

Job Application Form

PLEASE COMPLETE ALL FIELDS ON THIS FORM ENSURING THAT ALL INFORMATION IS CORRECT TO THE BEST OF YOUR KNOWLEDGE – IF A SECTION DOES NOT APPLY TO YOU, PLEASE ENT N/A

Section 1 Personal Details	
Title	Last Name
First Name(s)	
D.O.B	
Place of Birth	
Address	
Postcode	
Home Telephone Number	
Mobile Telephone Number	
Email address	

Section 2 Right to Work	
Do you have the right to take up employment in the UK and, if necessary, do you have a work permit?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Section 3 Driving Licence			
Do you have a driving licence?		<input type="checkbox"/>	<input type="checkbox"/>
		Yes	No
If Yes, what kind of licence?			
If HGV, What Class		<input type="checkbox"/>	<input type="checkbox"/>
		C1	C
		<input type="checkbox"/>	<input type="checkbox"/>
		C1E	CE
Do you have a Driver Card		<input type="checkbox"/>	<input type="checkbox"/>
		Yes	No
Do you have your own transport?		<input type="checkbox"/>	<input type="checkbox"/>
		Yes	No
Do you have any endorsements If yes please list below		<input type="checkbox"/>	<input type="checkbox"/>
		Yes	No
Code		Date	
Code		Date	
Code		Date	

Have you ever been disqualified from driving? YES / NO	
If yes, please give details below.	
Do you have a driver CPC? YES / NO	
Renewal Date:	

Section 4a Driving & Work Experience		Tick Relevant Boxes ✓	
HGV Artic		Tautliner Trailers	
HGV Rigid		Euro Liner Trailers	
HGV Road Train		Flat Bed Trailers	
7.5t Vehicles		Low Loaders	
3.5t Vehicles (Large Vans)		Ramp Loading Trailers	
Small Vans		Abnormal Loads	
UK Transport		Roping & Sheeting	
European Transport		Heavy Load Securing (machinery & plant)	

Section 4b Trade Qualifications		Tick Relevant Boxes ✓	
Fork lift (Counter Balance)		Slinger Banksman	
Fork Lift (Reach truck)		Lift Supervisor	
Telehandler		Appointed Person (Lifting Duties)	
Versa Lift		Working at Height (harness trained)	
Lorry Loader (hiab)		Confined Space	
Mobile Crane		Rigger (machine mover)	
MEWP (access platform / boom)		First Aid	
Overhead Gantry Crane		CPCS/CPCS/SKILL/NPORS Cards	
City & Guilds			
Other:			
Other:			

Section 5 Job Preferences		Tick Relevant Boxes ✓	
UK Transport with nights out		European Transport	
UK Transport no nights out		General Yard / Warehouse Duties	
Machinery Installations & Removals		Workshop	

Section 6 Education & Qualifications (age group 18 to 21 only)			
Date From	Date To	Name of Establishment	Examinations taken & Qualifications Gained (Specify Grades)

Section 7 Employment History

Please give details of the last three jobs, beginning with your present or most recent. Any relevant posts before then may also be mentioned.

Name of Employer	Date From	Date To	Job Title & Description & Responsibilities

Section 8 Declaration

Please carefully read the paragraph below and sign and date the form.

I declare that the information I have given on this form is, to the best of my knowledge, true and complete. I understand that if it is subsequently discovered any statement is false or misleading, or that I have withheld relevant information, my application may be disqualified or, if I have already been appointed, I may be dismissed. I hereby give my consent to the company processing the data supplied on this application form for the purpose of recruitment and selection.

Signed

Date

Charles Russell Transport Group undertakes that it will treat any personal information that you provide to us, or that we obtain from you, in accordance with the requirements of the Data Protection Act 1998. After initial assessment, Charles Russell Transport Group may keep your details on file pending suitable opportunities that may arise in the future.

Please tick if you do not wish us to hold your details. []

Please return your completed form to:

**Recruitment Department
Charles Russell Transport Group
Walton Hill Farm
Coombe Hill
Gloucester
GL19 4BN**

Or Email to

Recruitment@russell-transport.com